



JOB ANNOUNCEMENT: PRESCHOOL TEACHER

Wu Yee Children's Services is a non-profit family and children's services agency founded in 1977. Our mission is to empower families and communities by providing linguistically and culturally appropriate quality children and family services. The Head Start and Early Head Start program provide services to pregnant women and children from birth to five years old. Our teaching positions functions as a member of a team providing classroom services to children in our centers located in Chinatown, the Tenderloin, and Visitation Valley.

DUTIES AND RESPONSIBILITIES:

- Plan and implement a developmental and age appropriate program for children
- Ensure a safe, healthy and nurturing classroom environment
- Prepare materials and lesson plans which meet the individual needs of all children
- Perform ongoing screening, assessments and formal observations of children's development
- Develop trusting relationships with children, parents, and colleagues
- Maintain ongoing, open communication with parents and conduct parent conferences
- Participate in a multi-disciplinary team approach
- Contribute to ongoing development and evaluation of center's goals and objectives
- Plan and attend parent/teacher meetings, in-service trainings, and events

ESSENTIAL SKILLS, KNOWLEDGE AND ABILITIES:

- A valid California Child Development Teacher permit or eligible for permit application
- Bilingual in Chinese/English or Spanish/English required
- 1 year of teaching experience with young children and diverse populations
- Experience leading a team in implementing a developmental and age appropriate curriculum
- Ability to communicate effectively with children, parents and other staff
- Good communication, problem solving, and priority setting skills as well as maintaining an overall positive and professional attitude.

COMPENSATION and BENEFITS:

Salary depending on experience plus 18 PTO days, full cafeteria plan for health, dental and numerous other benefits

APPLICATION PROCESS:

Send resume with cover letter to: Wu Yee Children's Services, 831 Broadway Street, 2nd Floor, San Francisco, CA 94133. Attn: Human Resources. Or fax to (415) 391-4716. E-mail: humanresources@wuyee.org. Open until filled. If you are a Head Start/Early Head Start Parent, please note that in your cover letter. Wu Yee is an equal opportunity employer.

For more information see our current openings:
http://www.wuyee.org/getting_involved/jobs.php