

JOB Announcement

Through the Looking Glass is looking for Home Visitors for its new Early Head Start Program in Alameda County. TLG is a Berkeley based and internationally recognized program serving children and families with disabilities. This is an opportunity to help develop and implement what is expected to be a model program for serving parents, children and families with disabilities in Early Head Start.

Title: EHS Home Visitor
Program: TLG Early Head Start Program
Reports To: Early Childhood Education Director

SUMMARY: Primary case-manager for Early Head Start families enrolled in the home based option; Provides early, intensive and comprehensive child development and family support services to enhance the physical, social, emotional, and intellectual development of participating children; Promotes positive parent-child interactions; Provides services to pregnant women and parents of birth to three year old children that support their role as parents. Provides socializations for children and families served.

EDUCATION AND EXPERIENCE: BA/BS or higher degree in Early Childhood Development, Human Service, Social Service or related field. Training and experience in: Child development and early childhood education; Principles of prenatal health, child health, safety and nutrition; Adult learning principles; Family dynamics; Communicating with and motivating adults, Knowledge of local community resources and the skills to link families with appropriate agencies and services. Experience in home visiting and working with groups of parents, infants, and toddlers preferred. Previous experience in programs serving children and families with disabilities and/or personal/ family disability experience strongly preferred.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provides in-home instruction as well as group socialization experience to parents and children (infants/ toddlers) to enhance the parents' ability to fill the role of primary nurturer for their child.
- Drive to family home and provide health, educational, nutritional, and child growth and development information to parents via weekly home visits.
- Coordinate with parents to ensure prenatal, well-child exams, immunizations, health screenings, and nutrition assessments are complete and necessary follow-up occurs.
- Develop family partnership agreements and conduct developmental screenings and all other required assessments with families in a timely manner.
- Assist and support families in locating resources and scheduling appointments with community resources that best meet their needs.
- Provide support in parent and child activities that encourages developmentally appropriate activities for the changing needs of infants and toddlers.
- In partnership with parents, present activities for parent/child interactions which reflect both EHS mandated elements and parental and cultural influences, and which promote the social emotional, physical and cognitive development of Early Head Start children.
- Integrate all Early Head Start components into bimonthly socialization times.

- Provide an atmosphere that promotes and reinforces parental involvement during socializations.
- Work with TLG Health/Disabilities Coordinator, other TLG staff, and other appropriate agencies to develop Individual Family Service Plans (IFSP's).
- Maintain accurate records including health information, assessments, IFSP documentation, screening instruments, anecdotal observations and other required forms. Communicate regularly with other TLG staff and act as an advocate for Early Head Start families in the community.
- Complete and submit accurate and timely reports as assigned.
- Maintain confidentiality with respect to information and records concerning children, families and staff.
- Other duties as assigned.

LANGUAGE SKILLS: Bilingual, bi-literate preferred English/Spanish or ASL and/or other language ability based on program needs.

Certificates, Licenses, Registrations: Possession of a valid California driver's license and current personal vehicle insurance. Job requires the use of personal vehicle in successful completion of job duties and responsibilities. State regulations require a physical examination, current tuberculosis test, and verified fingerprint and criminal records clearance before beginning work.

Through the Looking Glass is an Equal Opportunity Employer.

Visit our website for more information about TLG: www.lookingglass.org

To apply please fax or email resumes to TLG

Contact: Megan Kirshbaum, Ph.D.

Re: ECE Director Position

Through the Looking Glass

Fax: (510) 848-4445

Email: hr@lookingglass.org

CELEBRATING 28 YEARS OF SERVICE TO THE DISABILITY COMMUNITY

Through the Looking Glass (TLG) is a disability and Deaf community-based nonprofit organization in Berkeley, California. TLG has pioneered clinical and supportive services, as well as national training and research serving families in which one or more members – whether parent or child - has a disability or medical issue. Since founding in 1982 TLG has provided infant mental health or infant/parent /family therapy and relationship-based developmental

services. TLG's mission is: *To create, demonstrate and encourage non-pathological and empowering resources and model early intervention services for families with disability issues in parent or child which integrate expertise derived from personal disability experience and disability culture.* TLG's staff includes culturally and linguistically diverse psychologists, marriage and family therapists, social workers, developmental specialists, occupational therapists, a family law attorney, a nurse, and a childbirth educator.

Keywords: Early Head Start; Early Childhood Education;